



City of Erie  
Historic Review Commission  
Regular Meeting Agenda  
**Monday, August 4, 2025**

A regular meeting of the City of Erie Historic Review Commission will be held Monday, August 4, 2025, at 1:00 pm in City Council Chambers. Virtual attendance is available by contacting the Planning Department in advance of the meeting. Please email Matthew Falcone ([mfalcone@erie.pa.us](mailto:mfalcone@erie.pa.us)) if you need to attend the meeting virtually.

**Agenda**

1. Call to Order & Roll Call

<i><b>Regular Member</b></i>	<i><b>Present</b></i>	<i><b>Absent</b></i>
Vice Chair Dave Brennan		
Secretary Melinda Meyer		
Commissioner Jean Craige Pepper		
Commissioner Mark Tennenbaum		
Vacancy (Econ. Development)	---	---
Vacancy (Historic Preservationist)	---	---
Vacancy (Architectural Designer)	---	---
<i><b>Ex-Officio Member</b></i>		
RACE Executive Director Snippert		
Director Jacqueline Spry		
<i><b>Other</b></i>		
Assistant Planner Cooper Moore		

2. Public Comment

3. Approval of Past Meeting Minutes & Certificate of Appropriateness Report (COA):

- a. Regular meeting: June 2, 2025 @ 1:00 PM; July 7, 2025 @1:00pm
- b. COA Report – No new COAs
- c. Public Correspondence

4. Old Business

- a. Zoning Ordinance Amendments - Article 7 Historic Resource Protection
- b. Citywide Historic Resource Survey (CHRS) - Update
- c. State Street National Register Historic District - Update
- d. Certified Local Government Project Grant RFP – Update
- e. Fee Structure – Update
- f. Vacant Commissioner Seats – Update
- g. NAPC CAMP – September
- h. HRC Bylaws Initial Updates – Proposed Amendments

5. New Business
  - a. Hearing & Action: Historic Nominations
    - i. None.
  - b. Hearing & Action: Applications for Certificate of Appropriateness
    - i. None
  - c. Landmark Application Process – Discussion & Action
6. Director's Report
7. Adjournment

### **How to provide public testimony**

Members of the public have multiple ways to comment on Hearing and Action agenda items; you may:

- Email [mfalcone@erie.pa.us](mailto:mfalcone@erie.pa.us). Email testimony will be accepted until the business day before the meeting at 12 p.m.
- Send a letter to the Planning Department, 626 State St, Erie, PA 16501. Mailed testimony must be received by two business days before the meeting.

Public testimony can be provided in-person at City Hall or via Zoom:

- If providing testimony **in-person**, follow the Commission instructions to queue.

Anyone who requires an accommodation for effective communication or a modification of policies or procedures to participate in a program, service, or activity provided by the City of Erie should contact the City ADA Coordinator as soon as possible but no later than two business days before the event: [msala@erie.pa.us](mailto:msala@erie.pa.us).